

## AIC Annual General Meeting June 7, 2024

### Standing Rules

1. Unless otherwise required by the Canada Not-for-profit Corporations Act (the “Act”) or the AIC By-laws (the “By-laws”), all motions, resolutions, subsidiary motions and any other form or type of motion require approval by an Ordinary Resolution (the majority of the votes cast thereon), including motions to amend the By-laws. Where a motion requires a Special Resolution pursuant to the Act or the By-laws, such motion requires a majority of not less than two-thirds of the votes cast thereon.
2. *Robert’s Rules of Order, latest edition*, shall be the parliamentary authority to determine procedural issues not addressed by the Act, the By-laws, or these Standing Rules and shall also be the parliamentary authority for the interpretation of terminology not addressed by the Act, the By-laws or these Standing Rules.
3. Members that qualify as “Authorized Speakers” are individuals that must be Members in good standing and have registered to attend the AGM. These individuals may ask questions, raise a point of order or a point of personal privilege and/or participate in discussion at the annual meeting of members but must first be recognized by the Chair prior to speaking.
4. An “Authorized Speaker” **may speak twice to any debatable motion, for a maximum of two minutes**, unless special permission is specifically granted by the Chair or the assembly.
5. Generally, each motion must be moved by a registered AIC Member and seconded by another registered AIC Member to be put before the AGM of members. Only registered AIC Members may move or second a motion.
6. The Chair has the authority to terminate debate on a question, provided that five minutes of advance warning of the termination of debate is given.