

PROFESSIONAL SUMMARY

Dedicated Residential Appraiser (AIC Candidate Member) with nearly eight months of hands-on experience conducting residential property appraisals in British Columbia. Adept at completing full, by-plan, market rent, desktop, and drive-by appraisals for major AMCs, including NAS, RPS, FNF, FCT, and Solidifi, as well as private lenders. Skilled in appraisal software such as ACI ReportPro and NAS forms. Strong analytical, problem-solving, and time-management skills with a commitment to delivering high-quality appraisals under tight deadlines. Currently pursuing the CRA designation.

WORK EXPERIENCE

Residential Real Estate Appraiser (AIC Candidate Member)

KAMSOL Elite Consultants Inc, North Vancouver, BC

Jun 2024 – Present

- Conduct thorough property inspections, assessing condition, market trends, and valuation potential for residential and commercial properties.
- Prepare comprehensive appraisal reports using various methodologies (full, by plan, market rent, desktop, drive-by) to meet client requirements.
- Utilize industry-standard software, including ACI ReportPro and NAS forms, for accurate and efficient report preparation.
- Collaborate with major banks, private lenders, and AMCs (NAS, RPS, FNF, FCT, Solidifi) to ensure timely and precise appraisals.
- Maintain strong client relationships through clear communication, professionalism, and high-quality service.

Real Estate Appraisal Assistant and Office Administration

KAMSOL Elite Consultants Inc, North Vancouver, BC

May 2022 – Jun 2024

- Coordinated property inspections and managed appointment scheduling to optimize workflow.
- Handled document processing, compliance tracking, and database management for appraisal records.
- Supported appraisal marketing initiatives and client outreach efforts.

Accounting Assistant & Motor License Issuer

Galon Insurance, Regina, SK

September 2020 – February 2022

- Provided customer service support, handled accounts payable/receivable, and managed financial records.
- Reconciled financial statements and maintained accurate data records using advanced Excel skills.

Customer Service & Administrative Assistant

Strathallen Property Management, Regina, SK

July 2019 – July 2020

- Managed client inquiries via phone, email, and in-person, ensuring professional service delivery.
- Coordinated meeting schedules, maintained digital content, and assisted with administrative tasks.

EDUCATION & CERTIFICATIONS**AIC Candidate Member (Pursuing CRA Designation)**

Appraisal Institute of Canada (AIC), in conjunction with the University of British Columbia (UBC)

Real Estate Trading Services License

BC Financial Services Authority (BCFSA), University of British Columbia (UBC)

Master of Business Administration (MBA)

University of Tenaga Nasional, Malaysia

(Canadian equivalency assessed by ICES)

Bachelor of Applied Mathematics

Azad University, Iran

(Canadian equivalency assessed by ICES)